

## Appendix 4A: A Ministry Site Profile Conversation with the Bishop

### Purpose:

This meeting is an opportunity for the congregation and the bishop to have a conversation about self-perceptions of the congregation, and perceived needs as the congregation searches for a new pastor or deacon. The bishop will listen carefully, ask probing questions, and become more familiar with the congregation. Knowledge gleaned will be brought back to the Call Process team in order to find the persons who are the very best matches for the congregation.

### Scheduling the meeting:

Contact the Bishop's office (612-230-3317) as soon as you have an idea when your Ministry Site Profile will be complete to arrange an MSP Conversation with Bishop Ann Svennungsen. The meeting can take place on a Sunday as an adult forum or after worship or on a weeknight when it's likely there will be people at the church, or another time when people are likely to attend. The bishop's schedule is often very busy, so it's a good idea to make arrangements as soon as possible.

### Preparations prior to the meeting:

1. At least 2 weeks in advance of the meeting, activate the Ministry Site Profile.
2. Write a summary of the MSP that can be distributed to members of the congregation. This should primarily focus on the information in Part 1, #5 "Trends in the Community Context...", Part 2 #6 "Ministry Site Characteristics," and #7, "Purpose, Giftedness and Mission." Also summarize the leadership needs #11, 12, and 13.
3. Invite the entire congregation to this event.
4. Appoint one person to be a contact for the bishop's office and act as host when the bishop arrives.

### The meeting itself:

Will last about one hour and will be conversational in tone. The agenda includes:

1. Introduction by someone from the congregational leadership (president or call committee chair)

The bishop will lead and facilitate the following parts of the meeting:

2. Opening prayer
3. Walk through the Ministry Site Profile
4. Questions and conversation