

Job Description – Pastor of Care and Nurture
(15 hours per week / exempt)
University Lutheran Church of Hope
January 2017

Primary Responsibilities

- Provide and coordinate Pastoral Care for hospitalized/homebound members
 - Make regular visits (once per month)
 - Provide Holy Communion
 - Keep record of visitations (frequency, member's name, visitor's name)

- Work with the Friendly Visitor Committee to maintain contact between homebound members and the congregation
 - Help coordinate the making and delivery of cards, gifts, flowers, etc. by members of the congregation
 - Submit occasional articles to the *Visitor* and an annual report to the congregation
 - Provide updates on homebound members to the Hope Diamond senior group and participate when possible

- Work with the Lead Pastor and the Compassion Care Team to coordinate support of individuals in times of crisis or need
 - Identify individuals who may need confidential, one-on-one support
 - Support those trained in the Compassion and Care ministry
 - Explore ways to maintain or expand this ministry

- Provide Pastoral backup and support when needed
 - When Lead Pastor is on vacation
 - Participate in funerals, especially of those who are part of regular visitation
 - Preside at weddings, as needed

- Participate in worship leadership occasionally during the year
 - Preach / Preside / Assisting Minister / Communion Assistant
 - Coordinate opportunities for prayers of healing during worship
 - Possible leadership at Sunday Forum

Position Requirements

- Minister of Word and Sacrament in the ELCA, or a full-communion partner
- Experience in pastoral counseling or support ministry
- Strong interpersonal skills, particularly with the elderly and/or special needs
- Strong communication skills (verbal, written)
- Ability to travel throughout the Twin Cities area
- Basic computer knowledge and willingness to learn the church's system

Supervision: Work in collaboration with staff and volunteers, particularly the Friendly Visitors Team and the Compassion Care Team, and with the direction of the Lead Pastor.

Commitment and Compensation: Fifteen (15) hours per week, including three hours on Sunday mornings twice a month and a weekly one-hour staff meeting, beginning Feb. 1, 2017. Compensation range is \$30 - \$35/hour without benefits. This is a contractual position, not a called position.

Questions / Applications: Contact Pastor Jen Nagel at 612-331-5988 or jenn@ulch.org or 601 13th Ave. SE., Mpls, MN 55414. Please send a letter of interest, and resume or a copy of RLP by January 9, 2016.